



MINUTES

PLANNING & EVALUATION COMMITTEE MEETING

Thursday, June 15, 2017

10:30 am – MSC Annex

GVR Mission Statement: “To provide recreational, social and leisure education opportunities that enhance the quality of our members’ lives.”

ATTENDEES: Don Lathrop (Chair), Jim Nelson (ex officio), Trudy Baker, Nina Campfield, Donna Coon, Connie Griffin, Lance Heise, Richard Kidwell, Roger Philpott, Keith Skytta, Stewart Tagg

ABSENT: Kathy Palese

GUESTS: 15

STAFF LIAISON: Jim Conroy (COO)

ADDITIONAL STAFF: Kent Blumenthal (CEO), David Jund (Facilities Director), Wayne Barnett, Karen Miars, Karen Rans

CALL TO ORDER / ESTABLISH QUORUM

Chair Lathrop called the meeting to order at 10:30 am.

Roll call by Karen Miars; Quorum established.

MINUTES

MOTION: Heise / Seconded. Approve May 18, 2017 minutes as presented.

Passed: 10 Yes / 1 Abstain (Kidwell)

CHAIR COMMENTS

Lathrop thanked P&E Committee Members and Associates for promptly responding to his request for their preference to serve on P&E Subcommittees. All subcommittees established and Associates’ Center assignments complete.

SUBCOMMITTEE REPORTS

A. RENEWABLE ENERGY

Nina Campfield, Chair of the Renewable Energy Subcommittee gave the report. The subcommittee’s goal is to make sure every GVR project has some consideration in using renewable energy.

B. PICKLEBALL & PARKS

Donna Coon represented the Pickleball & Parks Subcommittee. The subcommittee met with a commercial realtor in May to discuss potential properties suitable for Pickleball and other GVR recreational needs. The subcommittee will meet again on June 28 at 1 pm in the GVR Annex.

C. WEST CENTER EXPANSION

Richard Kidwell, Chair of the West Center Expansion Subcommittee gave the report. Recommendations by the subcommittee include immediate procurement of four to six 40-foot storage containers to relocate parts/equipment currently housed in GVR warehouses in and around MSC, relocate La Tienda as quickly as possible to the lobby area of the West Center, keep Woodworking Club and Metal Working Club in close proximity of one another and expedite phase 2 of the new GVR Facility Maintenance Services project. The Hub will be revisited in detail in the future.

D. PROGRAM EVALUATION

Carol Crothers, Chair of the Program Evaluation Subcommittee gave the report. Program evaluation priorities: GVR Fitness Centers, various revenue-producing approaches instead of raising member dues, GVR program-oriented activities/events and evaluate benefit of previous GVR Club projects. Crothers reported that GVR staff member Wayne Barnett will be working with her subcommittee.

E. BUDGET LIAISON

Trudy Baker, Chair of the Budget Liaison Subcommittee gave the report. The subcommittee is the liaison to the Fiscal Affairs Committee, providing funding requests per the Corporate Policy Manual's (CPM) schedule for recommendation to the GVR Board for the next year's budget.

F. GRANTS & FOUNDATIONS

Connie Griffin, Chair of the Grants & Foundations Subcommittee gave the report. The subcommittee recommends a non-profit needs assessment be done. First priority of the subcommittee is to GVR, nonetheless seeking grants for the needs of the entire Green Valley population as well.

G. CRITERIA & ANALYSIS

Lathrop, Chair of the Criteria & Analysis Subcommittee gave the report. The subcommittee reviewed 2018 Club Funding Requests for review later in the meeting. The Criteria & Impacts Assessment rating tool will be used to evaluate seven 2018-2020 GVR Long-Range Plan Capital Projects submitted by GVR Staff. The deadline for Criteria & Analysis Subcommittee members to submit ratings of these long-range plan projects is Friday, June 23.

ASSOCIATE COMMITTEE

Lathrop and Diane West gave the report. The committee met to discuss their role/value. Carol Lambert and West met with Jim Conroy and discussed their role and data they feel they need to perform their job as Associates. Associate members will receive training on how to meet with the Centers/Focus Groups, with the first public member meeting in August.

2018 CLUB FUNDING BUDGET REQUESTS

Discussion. It was suggested the P&E Committee develop a new policy for the CPM on the type of items and projects GVR Clubs can request and how much and when matching contributions or a percentage will be applied.

ACTION: P&E Committee will provide backup information to the Fiscal Affairs Committee when submitting the 2018 GVR Club Funding Requests.

MOTION: Skytta / Seconded. Approve 2018 GVR Club Funding Requests for \$98,670 as presented. Passed: unanimous

OTHER BUSINESS

ACTION: The following will be provided to the P&E Committee at the July meeting:

- Report on the seven Capital Projects the Criteria & Analysis Subcommittee is reviewing. These projects will be listed in priority order.
- The highest rated Capital Projects will be recommended by the Criteria & Analysis Subcommittee to move forward to an architectural firm (possibly WSM) to determine design cost for 2018.
- David Jund will work with Campfield on the Renewable Energy Subcommittee and report updates.

NEXT MEETING: July 13, 10:30 am, MSC Annex

ADJOURNMENT

Meeting adjourned at 11:22 am.